

COLUMBIA COUNTY BOARD OF COMMISSIONERS
BOARD MEETING

WORK SESSION MINUTES

November 23, 2010

The Columbia County Board of Commissioners met in a regularly scheduled work session at 10:00 a.m. with Commissioner Earl Fisher and Commissioner Rita Bernhard, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Secretary. Commissioner Hyde attended late.

Commissioner Fisher called the meeting to order.

COOP UPDATE:

Derek White, Emergency Management Director, came before the Board to give an update on COOP Plan. They are still trying to get 2-3 departments to participate and it's moving along but he is still waiting to hear from the Fairgrounds. If a department does not participate, once the plan is adopted by the Board, that department will be at the bottom of the list for resources if needed. The Board feels that the fairgrounds are an important piece of this as that may be where the county relocates during an emergency. Commissioner Fisher will contact Ronda to have her get the appropriate information to Derek. Once the plan is in place, Derek will be working on a continuity of operations exercise. Renata will also be meeting with the Food Bank to get them involved in this process.

EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION:

While present, Derek address the Emergency Management Performance Grant application he would like to apply for. This grant helps fund the EOC department at 50%. He reviewed the requirements that the department has to meet for this grant. Derek is requesting the Board approve this grant application. *After discussion, Commissioner Bernhard moved and Commissioner Fisher seconded to approve the EMPG application for \$131,015. The motion carried unanimously.*

APPOINTMENT OF COUNTY SURVEYOR:

Sarah Hanson addressed this matter as Jean was not present. As the Board is aware, the legislature has changed the law so the Board can now appoint the County Surveyor. Jean has asked that the Board formally do this. With that, *Commissioner Bernhard moved and Commissioner Fisher seconded appoint Jerry Keenon as a part-time, temporary, appointed County Surveyor reporting to the Board of County*

Commissioners, effective January 3, 2011, with a salary of \$725 per month plus \$35 per hour, not to exceed a maximum of \$5,500 per month. The motion carried unanimously.

SERVER ROOM FIRE SUPPRESSION SYSTEM:

Sarah understands that this matter has been resolved and no action necessary by the Board.

ORDER ADOPTING PROCEDURE FOR ADOPTING POLICIES:

Sarah reviewed the order that has been commented on by the Board and reviewed by Department Heads. The Board brought this up at the AOC conference to see how other counties do this. Procedures vary and Commissioner Fisher wants to meet with the Department Heads before taking any action on this issue. He will attend the Department Head meeting in January.

LEGAL COUNSEL RFP RECOMMENDATION:

Sarah Hanson addressed the RFP for outside legal counsel for the alliance grant funding received for the transit program in the amount of \$3.4 million. Six good proposals were received and reviewed by herself, Janet Wright and Jean Ripa. All are in agreement that Beery, Elsner & Hammond, LLP is the best qualified. At this point, Sarah just needs consent to offer the contract for services to Beery, Elsner & Hammond, LLP. The Board agreed by consensus.

TITLE III PROJECT PROPOSALS:

This matter was pulled and held over.

REDCO MEDIATION:

Sarah updated the Board on the REDCO mediation. She has received an email from REDCO's legal counsel that indicated that everyone is in agreement as to the terms they had suggested originally. The only difference for the County is that they want to extend the payment term through 2021, rather than 2017, a extension of 4 more years. They are asking if the County is willing to enter into an agreement that would reflect the year 2021. The Board expressed no issues with the extension.

Sarah will prepare the agreement and bring it back before the Board for final approval.

CONSENT AGENDA:

Commissioner Hyde read the consent agenda in full. With that, Commissioner

Bernhard moved and Commissioner Fisher seconded to approve the consent agenda as follows:

- (A) Ratify the Select to Pay for 11/16/10 and 11/23/10.
- (B) Order No. 71-2010, "In the Matter of Appointing New Members of the Homeland Security and Emergency Management Commission for 2010".
- (C) Authorize Steve Atchison to promote one Deputy District Attorney I to Deputy District Attorney II.
- (D) Appoint Patricia K. Fail as non-office holding pool member to the Board of Property Tax Appeals.

AGREEMENTS/CONTRACTS/AMENDMENTS:

- (E) Amendment #2 to the Intergovernmental Agreement with the City of Vernonia for Hazard Mitigation Grant Program Administration.
- (F) Addendum #5 to Hazard Mitigation Grant Program Contract DR-1733-OR and authorize the Chair to sign.

The motion carried unanimously.

CANCEL 11/24/10 BOARD MEETING:

Due to weather concerns, Commissioner Bernhard moved and Commissioner Fisher seconded to cancel the Wednesday, November 24, 2010 Board meeting. The motion carried unanimously.

FAIR BOARD APPOINTMENT:

The Board received a letter from the Fair Board recommending the reappointment of Steve Knebel to the Fair Board. Commissioner Hyde and Commissioner Fisher are not inclined to make this reappointment at this point in time and will schedule a meeting with Steve after the first of the year.

WEST OREGON ELECTRIC - SITE DESIGN REVIEW:

Todd Dugdale, LDS Director, is recommending that the Board take original jurisdiction over a request by West Oregon Electric for a Type 1 Site Design Review to construct an Electrical Power Substation on approximately 8.15 acres. A neighboring property owner submitted the proper fee and request for a public hearing. The property is zoned for residential uses and will

need a Comp Plan Amendment and Zone Change. The Site Design Review will be contingent on approval of the zone change. Typically Site Design Review hearings are heard by the Planning Commission but due to the concurrent review of the Comp Plan and Zone Change, Todd is requesting that the Board take jurisdiction. After little discussion, Commissioner Bernhard moved and Commissioner Fisher seconded to have the Board of Commissioners take original jurisdiction over Site Design Review, DR 02-01. The motion carried unanimously.

There was no Executive Session held.

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 23rd day of November, 2010.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By: _____

Earl

Fisher, Commissioner

Recording Secretary:

By: _____

Rita Bernhard, Commissioner

By: _____

Jan Greenhalgh, Board Secretary